

PBIE MINUTES
09/25/08

Present: Paul Basinski; Gabrielle Triefenbach-Kramer; Beverley Marchesani; Max Schaefer; Sandy Wardell; Christine Work; Diane Bliss; James Dutcher; Rich Heppner; Alex Jabukowski; Mike Gawronski; Edward Lugo; Ming Wang;

Item #1: Minutes of the first meeting were approved by vote, with the following corrections:

-item # 7&8 “Max Schaefer’s” proposal will be replaced with “the committee’s proposal;” Open forums will be held on October 22nd and 23rd; the deadline for review of unranked initiatives by the PBIE committee will be October 7th.

Item #2: Assembly presentation: please submit any suggestions from members to Paul or Gabrielle. The tentative agenda for the presentation is:

- unranked initiatives by AVP or VP
- open forums
- last year’s initiatives

Item ##: Unranked initiatives by AVP or VP. Co-chair Paul Basinski reviewed the work of the committee and final proposal on reconsideration of unranked initiatives. Diane Bliss raised the issue of concern from the Executive Committee of communication from the PBIE to Executive Committee on changes which the PBIE made by developing the proposal for unranked initiatives. Diane proposed that this year we move forward with the new proposal, and then have an evaluation of the proposal by both the Executive and PBIE committees **OR** wait to implement the unranked initiative proposal until both committees can collaborate on the efficacy of utilizing the proposal.

Discussion ensued on the charge of the committee to establish a process to create a transparent fluid and collaborative process in Institutional Budgeting and Effectiveness. Diane Bliss explained that an aspect of the concern in Executive committee is not in the process, but the communication between the PBIE and Executive Committee. Max Schaefer raised the issue of PBIE having a charge as a governance committee to present to the entire assembly. Diane raised the point that the Executive Committee is charged with reviewing the proposals of standing committees for presentation to the Assembly. Rich Heppner raised the issue that even without this proposal, any faculty member has the prerogative to consult with his/her AVP on justification for not ranking his/her initiative. Discussion ensued on the issue of why the proposal for unranked initiatives is necessary, if Chairs are already deciding upon rankings with the faculty in their respective departments. Max Schaefer and Paul Basinski emphasized that the process of transparency is the important feature, not the end result. The process is promoting the concept of an individual having an avenue for review of his/her point of view being heard. Diane raised the issue of a perception of bypassing the appropriate channels in order to ask for a review by the committee. Diane suggested that we clearly state that the stakeholder should have had appropriate discussions with the Chair before bringing the

unranked initiative to PBIE for review. Paul clarified that Executive Committee will meet concerning the PBIE bringing the unranked initiative proposal to the Assembly. Ming Wang spoke to the issue of waiting until next year, and avoiding conflict by rushing through the proposal. Mike Gawronski spoke to the issue of communication with Chairs and faculty in his division. He has found that process fluid within his division. Committee members discussed delaying a presentation of the proposal until the PBIE review it in light of the concerns discussed today. Discussion ensued on the ranking system, which at present does not include a way to bundle items, i.e. if faculty are needed, they must be ranked 1.2.3 etc. versus all faculty positions bundled into #1. Paul requested that Max Schaefer write up a set of steps for an unranked initiative to go forward. Paul will then present the concept to assembly, but not for a vote at this time. Max and Paul will collaborate on the step by step process.

Item #4: The open forums will take place on October 22nd and 23rd at the Gilman Center 3:30 p.m. to 6:00p.m. Minday Ross and Vinnie Cazzetta will not attend on the 22nd, but will send a representative. Rich stated that he expected Chairs to come if they have ranked initiatives and believe that further explanation is needed at the forum.

Item #5: Co-chair Gabrielle distributed copies of the rubric for our PBIE ranking process. VP's have until September 29th to rank.

Item #^: At next meeting we will discuss how we will do the rankings. We must consider that funds may not be available for items already ranked from last year.

Item #7: Open Forum: Paul clarified that attendance at forums are requested, but not mandatory. Sandy Wardell suggested that we audio record the forums for members who have class during the time of the forums. David Kohn.

Respectfull submitted,

Beverley Marchesani