

**TEACHING ASSISTANT CERTIFICATION INSTRUCTIONS
FOR SUNY ORANGE EDUCATION STUDENTS**

If you have completed the 25-credit Teaching Assistant Certificate coursework at SUNY Orange:

- Apply for graduation at Records and Registration in order to graduate and receive your certificate from the college.
- Study for the Teaching Assistant Certification exam, or take practice exams, at the Middletown Teacher Center. Call 845-326-1320 for more information.
- Take the Teaching Assistant Certification test at any time during the process by registering at <http://www.nystce.nesinc.com/index.asp>.

To receive Teaching Assistant Certification from New York State once you have passed the exam:

- Log onto <http://www.highered.nysed.gov/tcert/teach/features> to learn how to apply for your certificate.
- You will need your test results, college transcript, and certificates of completion for Training in Identification and Reporting of Child Abuse and Maltreatment Training in School Violence Prevention and Intervention.

For more information, visit www.sunyorange.edu/education or contact the Education Department at 845-341-4054.