

**MINUTES OF THE ORANGE COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES
MEETING HELD ON WEDNESDAY, APRIL 13, 2011, AT 8:30 AM IN GREAT ROOM, KAPLAN
HALL, NEWBURGH, NY**

Present: Chair A. Anthonisen, Vice Chair G. Mokotoff, Secretary M. Murphy, V. Boucher-Parisella
T. Hunter, R. Krahulik, J. Wolfe
Absent: R. Calderin, S. O'Donnell, H. Ullrich

I. CALL TO ORDER - Chairman Arthur Anthonisen called the meeting to order at 8:40 am, and welcomed the Trustees to the first Board meeting held in Kaplan Hall. Board Chair Anthonisen thanked VPs Cazzetta and Ross for organizing an extremely successful dedication of Kaplan Hall.

II. CONSENT AGENDA

A motion was made to approve Consent Agenda items A, C, D, E. Trustee Krahulik requested that Item B - Petty Cash and Financial Reports be moved to Item F. Wolfe/Krahulik Unanimous

A. Approved the regular Meeting Minutes dated March 14, 2011.

C. Approved Staff and Chair Appointments

<u>Name</u>	<u>Title</u>	<u>Effective</u>
Eileen Callahan	Assistant Human Resource Officer, Grade II	3/14/11
Sarah Gardner	Coordinator of Academic Support, Grade II	3/28/11

D. Approved Faculty/Staff and Chair Tenure Effective

<u>Faculty</u>	<u>Discipline</u>	<u>Effective</u>
Anthony Scalia	Academic Advisor/Retention Specialist Advising and Counseling	2011-2012

<u>Staff/Chair</u>	<u>Discipline</u>	<u>Effective</u>
Ronald Kopec	Chair, Diagnostic Imaging Department	2012-2013

E. Approved Faculty Retirement

<u>Name</u>	<u>Discipline</u>	<u>Years of Service</u>	<u>Effective</u>
Faculty Lee M. Hunter	Professor Behavioral Science Department	25	7/1/11

At the same time, the Board granted the status of Professor Emeritus to Professor Lee M. Hunter for his 25 years of dedicated service to the College and the students.

F. (Originally Consent Agenda Item B)

Trustee Krahulik questioned why revenue was down 1.9% for the period ending 3/31/11 while expenditures for March 2011 were up 2.2%. VP Smith explained that an increase in staff for the Newburgh campus, combined with a change in staff salary pay-dates from 27 pay periods last year to 26 pay periods this year is the reason expenditures are higher. All faculty members will be paid by June 2011. Contract services are the same or below last year. As the year progresses, the difference between revenue and expenditures will adjust. VP Smith also mentioned that recently a memo was distributed notifying staff about cutting spending, a freeze on the purchase of capital equipment and travel, except for purchases vital to the mission of the College.

A motion was made to approve Item F (formerly Consent Agenda Item B) – Petty Cash Report for March 2011 in the amount of \$17.38. and the Financial Fiscal Reports from September 1, 2010 – March 31, 2011

Krahulik/Wolfe
Unanimous

Chair Anthonisen inquired about New York State funding. VP Smith responded that the College thought State aid would be \$1 million instead of the \$700,000 received this year. Full-time enrollment is down 2.2% but part-time enrollment increased considerably.

III. PRESIDENT'S REPORT- William Richards

- The Kaplan Hall Ceremony was quite a successful event. All rooms were jammed packed with 400 plus guests. Thanks to Vice Chair Mokotoff for speaking on behalf of the Board, and the SUNY Orange student, Joel Woodley, gave a stunning speech. The Kaplan Hall Great Room will become a very popular location for community events.
- The Tower Building renovations started and should be completed by the end of this year.
- One year from now, the landscaping should be done and the Newburgh campus will be magnificent.
- The Board was invited to attend the Student Art Show on display in Orange Hall from 4/5 – 5/2.
- Congratulations were extended to Lucinda Fleming for receiving an award for teaching excellence by the business school accrediting agency.
- The Chancellor's Award for Student Excellence was awarded to Caitlin Kennedy and Ashley Kirstig.
- Thomas Gianinni and Samantha Lynch-Steff were selected to receive the Phi Theta Kappa Awards.
- An events calendar for the remainder of the year was circulated to the Board.
- President Richards presented a gift to Trustee Margaret Murphy, who recently received a promotion to Full Professor at Mount Saint Mary College. As a Full Professor, Trustee Murphy has attained the pinnacle of her profession. Trustee Murphy thanked President Richards and Professor Diane Bliss for their glowing recommendations.

IV. REPORT OF THE COLLEGE GOVERNANCE SYSTEM – Robert Misiak, President - NONE

V. REPORT OF THE STUDENT TRUSTEE – Vicki Boucher-Parisella

The SUNY Student Assembly Spring Conference was held on 4/8 – 4/10 in Syracuse, NY. Two SUNY Orange Senators attended the assembly as voting delegates. Executive Board Elections were held during the conference and several resolutions were voted on.

Video Conferences will be held on 4/28 and 5/5 at 11am in Kaplan Hall Rm. 210 and in Middletown - Library Rm. 103. The video conferences will allow students to see what Senate is all about.

On 4/27 from 12 – 5 pm, an event is planned in Newburgh to recruit students for the Newburgh Senate. An event update will be provided at the May Board meeting.

Senate is holding a clothing drive to support the Homeless of Orange County on 4/18 – 22. Collection bins will be placed in Kaplan Hall and the Middletown Campus at Harriman Hall, Bio Tech, Hudson Hall, Orange Hall, Physical Education Building, and Shepard Student Center.

Senate elections for the Fall 2011 semester are in the works. Elections will be held on 4/20 – 22.

Senate and Board of Activities (BOA) have planned two events for this month.

- The 2nd Annual SUNY Orange Coffee House is set for 4/21 from 6-9 pm in the Shepard Student Center Cafeteria. Students are being recruited to attend or sign up as entertainment. During this event a collection will be conducted for donations to the Japan Relief Effort.
- The Annual Semi-Formal/Club Advisor Night is scheduled for 4/29 at 6 pm at Eagles Nest in Bloomingburg. This year's theme is "Semi-Sweet." This event gives the Senate and the BOA a chance to express their thanks to the clubs advisors.

The Gay-Straight Alliance (GSA) Club will hold a silent march on 4/14 at 11am on the Alumni Green. The students will complete a silent lap around the Alumni Green for each of the three principles (Peach, Equality and Tolerance) that they would like the campus to foster.

An Earth Day Event will be held on 4/19 from 10am-2pm. The Biology Club and the Sustainability Committee will bring in vendors, and tables will be available to anyone who would like to participate. The Biology Club plans to sell plants, tie-dyed shirts and books. Senate will set up a table to sell recyclable bags and plants.

Student Senate had wristbands created to raise money in support of the Red Cross Relief Efforts in Japan. The money raised from the purchase of "SUNY Orange for Japan" wristbands will go directly to the Red Cross Japan Relief Fund. Wristbands sell for \$3.00 each or two for \$5.00. The wristbands are also available at the Shepard Student Center Information Desk or Kaplan Hall Student Services Central.

VI. OLD BUSINESS - None

VII. NEW BUSINESS

President Richards recommended that the Board address items numbers 2 and 3 first.

2. A motion was made to approve Resolution No. 5 to increase tuition effective for the Fall 2011 as follows:
- | | |
|---|--------------|
| Full-time Students increase \$200 from \$3,700 to \$3,900 | JW/RK |
| Part-time Students increase from \$154 to \$163 per credit. | 6 yeas/1 nay |
- Motion carried.

Discussion continued about raising tuition. Trustees Wolfe and Anthonisen do not want to put the burden on students. The College is vigorously pursuing grant opportunities to make up the shortfall of aid from New York State budget. AVP Hamburg informed the Board that financial aid has increased to 100 percent for all three semesters. Trustee Anthonisen also inquired about the College's history of tuition increases. President Richards responded that the College has raised tuition by \$100 - \$200 a year, rather than waiting for a longer period of time and possibly increasing tuition by 18%.

3. A motion was made to approve Resolution No. 6
2010-2011 Student Trustee Scholarship. Motion carried. MM/GM
6 yeas/1 abstention

1. VP Roz Smith introduced Dan Bezire and Heather McCaughey from UHY LLP Certified Public Accountants, who updated the Trustees with regard to the College's Audited Financial Statements for the year ended August 31, 2010. Mr. Bezire explained the comprehensive audit process and provided an overview of the College's financial statements. The report was unqualified, which means that the statements have been prepared in accordance with accounting principles and that all management judgments and account estimates were reasonable. Three minor adjustments were suggested and will be or have been addressed by the College.

A motion was made to accept the Audit of
Orange County Community College's financial
statements for the year ended August 31, 2010. Hunter/Murphy
Unanimous

VIII. BOARD CHAIR COMMENTS – Arthur Anthonisen

- Chair Anthonisen plans to attend the New York Community College Trustees (NYCCT) conference in Rochester. A conference report will be provided at the May Board meeting.

IX. COMMITTEE REPORTS AND/OR RECOMMENDATIONS

Academic and Student Services Committee - None

Audit and Finance Committee - Trustee Krahulik reported:

- At the last Audit Committee meeting, the proposed fee schedule was reviewed. The committee found that the increases proposed to College fees are appropriate.

A motion was made to approve Resolution No. 7
to Increase Fees for 2011-2012. Motion carried. Krahulik/Wolfe
6 yeas/ 1 nay

Governance and Nominating Committee - None

President's Performance Review & Compensation - None

X. COMMENTS FROM THE PUBLIC - NONE

XI. BOARD DISCUSSION

- Trustee Krahulik recently attended a meeting at the Warwick School District where a state level education spokesperson talked to parents about the future of K-12 education. According to the speaker, in 20 years public schools will not resemble the schools of today. Planning is taking place to accommodate the changes. Trustee Krahulik inquired about the College's long-term planning.
- President Richards responded that the College established a committee that reviews and approves Strategic Planning through 2014. The College also has a Planning, Budget, and Institutional Effectiveness (PBIE) Committee. The committee's charge is to plan for the college and other elements. Every three years the committee monitors the institutional effectiveness of resources. Their work is reflected in the Strategic Plan. In 20 years New York may not have 30 community colleges. Higher education is looking at consortiums. Presently the Hudson Valley Education Consortium consists of four community colleges: Orange, Rockland, Sullivan and Ulster. Soon the consortium will be expanded to six colleges, which will include Columbia-Greene Community College and St. John's University.
- President Richards promised to have a PBIE presentation and report for the Board in October or November 2011.

- Chair Anthonisen noted that education will evolve from K-12 to P-16. A lengthy discussion continued on this topic. Chair Anthonisen envisions community colleges becoming more like four-year institutions.
- NYS base aid is at 18%, and the College anticipates an additional decrease in funding next year. SUNY Orange will operate more like a private institution and look at other avenues for funding.

XII. BOARD ADJOURNMENT

At 10:00 am a motion was made (Mokotoff/Wolfe) to adjourn the meeting.

Respectfully submitted,

Maryann Raab
Secretary to the Board

***NEXT BOARD MEETING
May 11, 2011 8:30 AM
MUSIC ROOM, MORRISON HALL***