

MINUTES OF THE ORANGE COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING
HELD ON MONDAY, SEPTEMBER 8, 2008, AT 7:00 PM IN THE MUSIC ROOM, MORRISON HALL

Present: Chair J. Wolfe, Vice Chair B. Hodge, Secretary M. Murphy, A. Anthonisen, R. Calderin, T. Capach
M. Diana, G. Mokotoff, R. Krahulik, S. O'Donnell

EXECUTIVE SESSION

At 5:45 pm, Chair Joan Wolfe convened an Executive Session to discuss contracts and board training according to Section 105 of Article 7 of the Public Officer Law. No action was taken on contracts. Training will take place on 10/20 and 10/21. At 6 pm a motion was made (Hodge/Diana) to close Executive Session.

I. CALL TO ORDER

At 7:00 pm Chair Joan Wolfe called the meeting to order. Chair Wolfe administered the Oath of Office to Student Trustee Thomas Capach, Trustees Gertrude Mokotoff, Robert Krahulik and Stephen O'Donnell.

II. CONSENT AGENDA

A motion was made to approve Consent Agenda Calderin/Hodge
Items A – H as presented. Unanimous

- A. Approved the Minutes from the regular and special meetings held on June 9, 2008 and June 27, 2008, respectively, as presented.
- B. Approved the petty cash reports for June, July and August 2008 in the amounts of \$9.09, \$6.98 and \$0.00, respectively.

C. Approved Faculty Appointments

<u>Name</u>	<u>Discipline</u>	<u>Effective</u>
Margaret Anderson	Instructor, Department of Nursing Full-time, tenure-track, Year 1	AY 2008-09
Jeanine Buckes	Instructor, Retention Specialist/ Academic Advisor, 12-month faculty	7/1/08
Maureen Flaherty	Instructor, Retention Specialist/ Academic Advisor, 12-month faculty	7/1/08
Eileen Irish	Instructor, Nursing Department, Full-time, tenure-track, Year 1	AY 2008-09
Joanne Penzato	Instructor, Retention Specialist/ Academic Advisor, 12-month faculty	7/1/08
Amy Rickard	Instructor, Department of Mathematics/ Computer Science, full-time, temporary Year 1	Fall 2008 Semester
Anne Sandor	Writing Consultancy Coordinator 9-credit abated load	AY 2008-09
Anthony Scalia	Instructor, Retention Specialist/ Academic Advisor, 12-month faculty	7/1/08
Janet Speranza	Instructor, Retention Specialist/ Academic Advisor, 12-month faculty	7/1/08
Judy Svensson	Instructor, Department of English, Year 1	AY 2008-09

Approved Faculty Appointments (cont'd)

<u>Name</u>	<u>Discipline</u>	<u>Effective</u>
Mary Warrenner	Partial Duties of Association VP for Liberal Arts, 9-credit abatement	Fall 2008 Semester
Linda Williams	Communication Instructor, Department of Arts and Communication, Year 4	AY 2008-09

D. Approved Faculty/Management Confidential Resignations

<u>Name</u>	<u>Title</u>	<u>Effective</u>
Dr. Catherine Chew	Vice President for Academic Affairs	8/31/08
Khristan Doyle	Instructor, English Department	8/22/08

E. Approved Faculty/Staff and Chair Retirements

<u>Name</u>	<u>Discipline</u>	<u>Service</u>	<u>Years of Effective</u>
<u>Faculty</u> Dr. Susan Deer	Professor, Movement Science Department	25	8/25/08

The Board approved the Early Retirement Incentive for Dr. Susan Deer, and the status of Professor Emeritus was granted for her twenty-five years of dedicated service.

Staff & Chair

Mary Mulrooney	Director, Health Services	14	9/23/08
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F. Approved Faculty Paid Sick Leave of Absence

<u>Name</u>	<u>Title</u>	<u>Effective</u>
Diedre Costic	Associate Professor Diagnostic Imaging Department	Fall 2008 Semester

G. Approved Management Confidential Appointments

<u>Name</u>	<u>Title</u>	<u>Effective</u>
Richard Heppner	Interim Vice President for Academic Affairs	8/1/08 – 12/31/08
Stacey Moegenburg	Interim Associate Vice President for Business, Math, Science & Technology and partial duties for Vice President for Academic Affairs	9/1/08 – 12/31/08

H. Approved Staff and Chair Appointments

<u>Name</u>	<u>Discipline</u>	<u>Effective</u>
Paul Basinski	Chair, Department of Global Studies redefined load of 15 credits per academic year	AY 2008-09
Timothy Burger	Senior Network Specialist, Grade II	9/1/08
Lucinda Fleming	Assistant Chair, Business Department redefined load of 12 credits or 16 contact hours	AY 2008-09
Dr. Cory Harris	Special Assistant to the Chair, Global Studies Department	AY 2008-09
Ronald Kopec	Chair, Department of Diagnostic Imaging, redefined load of 12 credits or 16 contact hours	AY 2008-09
Suzanne Krissler	Chair, Business Department, redefined load of 18 credits or 24 contact hours	AY 2008-09
Maureen Larsen	Coordinator of Instructional Technology, Grade II	8/1/08 AY 2008-09

Approved Staff and Chair Appointments (cont'd)

<u>Name</u>	<u>Discipline</u>	<u>Effective</u>
Sharyne Miller	Director of Information Services and Network Infrastructure, Grade III	9/1/08 AY 2008-09
Angela Romano	Assistant Registrar, Grade II	8/11 – 8/31/08 AY 2008-09
Mark Strunsky	Chair, Department of Arts and Communication redefined load of 15 credits or 20 contact hours per academic year	AY 2008-09
Heidi Weber	Coordinator for the Center for Teaching and Learning, 6 credit-hour abatement per semester	AY 2008-09
John Wolbeck	Interim Chair, Department of Science Engineering and Architecture, Redefined load of 12 credits or 16 contact hours	AY 2008-09

III. PRESIDENT'S REPORT

President William Richards updated the Trustees about the following topics:

- In VP Dan Bloomer's absence, President Richards provided a budget update. The State settled the budget and the College sustained a 23% decrease in the operating budget funding. Rental aid, funding for high-needs programs, and other line-item funding were also eliminated. Orange County, on the other hand, has been very generous.
- Enrollment continues to rise. A full report will be presented at the 10/20 meeting.
- The College is working on a plan for a four-day summer work week. The program would begin one week after commencement through 8/3. This program will be presented to the Trustees for approval on 10/20. After the Board approves, CSEA and the college associations will vote on the plan.
- Branch Campus approval was received from the SUNY Board of Trustees and the NYS Department of Education. The College is waiting for the Governor's approval. President Richards thanked AVP Mindy Ross for leading this effort and for her work on the application.
- The College is working with Mount Saint Mary College and the Newburgh City School District to collaborate on more efficient library usage.
- Talks have begun with Peter Fogarty, director of the Newburgh YMCA, to discuss the College's use of their facility for physical education classes, which are required for all branch campus students.
- Professor Kathleen Wright is invited to South Korea to be recognized by the national government for her service to South Korea. She is among 44 Peace Corps invitees who will be honored in early October. Before Professor Wright leaves, she will meet with Congressman Gilman, Trustee Anthonisen and Paul Basinski, chair of the Global Studies Department, to investigate utilizing the visit to further the College's international studies department. Professor Wright will be invited to a future board meeting.
- President Richards circulated two bound journals from Mary Lee Shorr and Jeff Fina, graduate students who participated in the 2007 summer European NEA program. The journals will be placed in the Library. The College continues to work with Greg Wyatt to ensure future student participation in similar programs.
- VP for Institutional Advancement Vinnie Cazzetta updated the Board about the capital campaign. To date \$1.7 million was received and \$7.9 million in proposals are awaiting responses. Capital campaign packets were distributed to the new trustees.
- The College's *Orange Goes Green Leadership Awards Gala* is set for Friday, 10/17.

IV. REPORT OF THE COLLEGE GOVERNANCE SYSTEM

Diane Bliss, president of the College Governance System, provided reports on the following topics:

1. The first College Assembly meeting was held on 8/25/08. New personnel were introduced and Academic Affairs provided updates. The agenda included the presentation of recommendations from the ad hoc Sustainability Committee to be voted on at the September Assembly. Executive Committee (EC) member and ad hoc Sustainability Committee chair Dr. Joseph Zurovchak and his committee have accomplished a great deal of work, interest and initial steps in moving the college towards greater sustainability.

2. On 9/3, at its first meeting of the academic year, EC met with the Vice Presidents and academic Associate Vice Presidents to ask for their overview of items and issues for the College. EC will take this information to standing committee chairs on 9/10/08, in an attempt to provide committees with clearer focus and a sense of the agenda items to be discussed in committees. EC hopes to make this an annual start-up meeting with administration and governance committee chairs to increase communication and the efficiency and effectiveness of governance committee work.

3. New Executive Committee members include: Heidi Weber, representing Liberal Arts, Roz Smith, representing Professional Staff, and Michelle Tubbs, representing Business, Math, Science and Technology (J. Zurovchak will sit on EC during Fall 2008 while Michelle Tubbs is on leave).

4. The semester is in full swing. The Governance System is excited about this year's students and looks forward to providing them with a quality education and opportunities for success.

V. REPORT OF THE STUDENT TRUSTEE

Student Trustee Thomas Capach announced the following concerns:

- A major issue on campus is the limited parking.
- Student Senate elections take place this week. Five students are running for five openings.
- The Student Senate faces challenges with regard to giving the Newburgh Campus self-governance.
- The Senate needs to inform the student body about the student senate and entice students to become actively involved.

VI. OLD BUSINESS - None

VII. NEW BUSINESS

A draft of the Academic Programs and Student Services Committee Charter was distributed. The Board was asked to review and send an e-mail to Chair Wolfe with any concerns. If there are no changes, the charter will be presented to the Board for approval in October.

VIII. BOARD CHAIR COMMENTS

Chair Wolfe welcomed the Board and noted that it is wonderful to have a complete Board.

IX. COMMITTEE REPORTS AND/OR RECOMMENDATIONS

Administrative Services Committee - None

Personnel and Finance Committee - None

Audit Committee - None

Educational Policies and Student Affairs - None

A motion was made to accept the proposed Board
Committee Assignments for 2008-2009 as presented.

Mokotoff/Calderin
Unanimous

X. COMMENTS FROM THE PUBLIC

- Professor Stephen Coccia, a representative of the Faculty Association and a member of the negotiating team, reported that this has been the most frustrating negotiating session due to the use of a law firm hired by the County to negotiate all contracts. The negotiations have gone to mediation. Last Friday's negotiations did not move any contract issues forward. The main issue stems from loading. Faculty morale is low, and they will begin picketing in Middletown and Newburgh as well as at the Trustee's businesses.
- Professor Coccia requested the Board's help by asking them to write letters to the County Executive.

COMMENTS FROM THE PUBLIC (cont'd)

- Professor Frank Traeger, president of the Staff & Chair Association, welcomed Gertrude Mokotoff's return to the Board. Professor Traeger worked with her 27 years, and she served as his mentor.
- Professor Traeger reported that the Staff & Chair Association held five negotiating sessions throughout the spring and summer and not a single contract issue was resolved. Professor Traeger is concerned about the morale. He would like to avoid picketing, but negotiations need to move forward. The Staff & Chair Association would be glad to sit down formally or informally to work together to structure a new contract.

XI. BOARD DISCUSSION

- Trustee Roberto Calderin inquired about a savings estimate if the College moves to a four-day summer program. President Richards responded that during an 11-week period, the College would save \$90,000. The gym and theater would remain open for planned events.
- Trustee Calderin asked about sustainability projects at the College. President Richards reported that the branch campus construction will obtain a silver LEED's level and the pool will be taken off the grid with the installation of solar panels. Additional progress will be made with sustainability, and a formal plan will be brought to the Board.
- Trustee Calderin suggested that summer travel to the countries of international student origins be offered to the Trustees.
- Trustee Mokotoff inquired about technology and going green in classrooms. President Richards informed the Board that certain industry leaders have agreed to help. A technology panel will be held with the CEO of Citizens Communications, Alan Gerry and Christine King. More specific details will follow.

XII. BOARD ADJOURNMENT

At 7:50 pm a motion was made (Calderin/Anthonisen) to adjourn the meeting.

Respectfully submitted,

Maryann Raab
Assistant to the President