

MINUTES OF THE ORANGE COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES
 MEETING HELD ON MONDAY, MARCH 14, 2005, AT 7:00 PM IN THE ASSEMBLY ROOM,
 NEWBURGH EXTENSION CENTER, SECOND FLOOR

Present: R. Ginton, J. Wolfe, B. Hodge, A. Anthonisen, S. Hunter, J. McMahon, D. Mirro, K. Sincerbox
 Absent: H. Gareiss

EXECUTIVE SESSION

At 5:00 pm, the Board of Trustees entered into Executive Session to discuss personnel matters and no action was taken. The Board reconvened by acclamation at 5:10 pm.

I. CALL TO ORDER

At 7:00 pm Chairwoman Roberta Ginton called the meeting to order and noted a quorum was present.

II. CONSENT AGENDA

A motion was made to approve Consent Agenda
 Items A and J.

Wolfe/McMahon
 Unanimous

- A. Approved the Minutes from the regular meeting held on Monday, 2/14/05 as presented.
- B. Approved the petty cash report for February 2005 in the amount of \$82.68.
- C. Approved Staff and Chair Appointments:

<u>Name</u>	<u>Title</u>	<u>Effective</u>
Kenneth A. Conrad	Coordinator, Instructional Technology, Grade II	2/21/05 - 8/31/05
Fontaine McNamara	Assistant to the Coordinator of Grants, Grade I	2/28/05 - 8/31/05

- D. Approved Faculty Retirements:

<u>Name</u>	<u>Discipline</u>	<u>Years of Service</u>	<u>Effective</u>
Pak Leung	Associate Professor, Science and Engineering Department	12	7/1/05
Jo Ann Russell	Associate Professor, Counseling Department	20	7/1/06

At the same time, the Board granted the status of Professor Emeritus to Associate Professor Jo Ann Russell for her 20 years of dedicated service to the College.

- E. Approved Staff and Chair Resignation of Debra M. Roe, Financial Aid Technical Assistant effective 6/22/05.
- F. Approved Title Change for Maryann Raab from Secretary to the President, which follows the CSEA contract, to Assistant to the President, Management Confidential, effective 3/21/05.
- G. Approved Resolution from the Orange County Community College Board of Trustees for a Legislative Request for 2003-04 Additional State Aid.

H. Approved Day and Evening 2005 Spring Adjunct Payroll.

A motion was made to approve the Consent Agenda Items
A – H.

Hunter/Anthonisen
Unanimous

A motion was made to approve the addition of two new Consent
Agenda items: Item I – Faculty Salary Increases for three years:
AY 2004-05, AY 2005-06 and AY 2006-07, and Item J – Management
Confidential Salary Increase for 2004-05.

Hunter/McMahon
Unanimous

I. The Faculty Contract was settled for a three-year period: AY 2004-05, AY 2005-06 and AY 2006-07. Base salaries of all returning unit members will be increased as follows: 9/1/04 – 3%; 9/1/05 – 3%; 9/1/06 – 4%. Increases for AY 2004-05 will be retroactive to 9/1/04.

A motion was made to approve base salary increases of all
returning faculty unit members as follows: 9/1/04 – 3%;
9/1/05 – 3%; and 9/1/06 – 4%. Increases for AY 2004-05
will be retroactive to 9/1/04.

Hunter/Wolfe
Unanimous

J. A motion was made to approve a three percent (3%) salary
increase for all Management Confidential employees 2004-05,
retroactive to 9/1/04.

Hunter/McMahon
Unanimous

Trustee Jack McMahon questioned whether the Staff and Chair contract negotiations are progressing. President Richards assured him that a resolution to the negotiations should occur by the end of the semester.

III. PRESIDENT'S REPORT

- President William Richards reminded the Trustees that **the next Board of Trustees meeting is scheduled for 4/18/05 in Morrison Hall.**
- The Board was invited to a reception on Friday, 4/22/05 at 4 pm in the Assembly Room at the Newburgh Extension Center to honor special gift givers to the College: the William and Elaine Kaplan Foundation, the Dyson Foundation, Senator William J. Larkin, Jr., and Ann Marie Haase from VTEA. Following the reception a tour of the new facilities, which were made possible through the donors' generosity, will be conducted.
- Orange, Ulster and Rockland Community Colleges are collaborating on a grant proposal for Homeland Security in an effort to increase the number of cooperative activities among SUNY institutions. The proposal will obtain greater technology and cyber-technology for safety and security. If this grant is successful, we will expand the collaboration to other community colleges. Other colleges are working jointly on fire and emergency response systems, which we will consider for future alliances.
- The College's Phi Theta Kappa (PTK) organization just received a five-star status for the second year in a row. Fewer than 11% of campuses receive this honor. Appreciation was extended to the two advisors, Professor Sandra Wardell and Assistant Professor Jean Halpern. Congratulations to Jasmin Lynch for her leadership as the chapter's president.
- The College has been notified that two of our PTK students were selected as members of the All-NY PTK Team. Tina LaMontanaro was chosen as a First Team member and Mia Ramos made the Second Team. Both students will receive honors at the PTK luncheon scheduled for Monday, 3/28 in Albany.

- Congratulations were extended to three students: Michael Bossolina, Tina LaMontanaro, and Student Trustee Kenneth Sincerbox, who will receive the Chancellor's Award for Excellence at a ceremony in Albany on 3/28. Trustee Joan Wolfe will attend the ceremony to honor these students.
- Appreciation was extended to Vice President Dan Bloomer and Professor Kathleen Malia for their hard work and many hours of negotiating on the Faculty Contract.

IV. REPORT OF THE COLLEGE GOVERNANCE SYSTEM

Professor Diane Bliss, President of the College Governance System reported on the following items:

- The Executive Committee's Nominations Committee has solicited nominations for the Governance president and will announce the nominations at the March Assembly, with the election following within a week or two. Election results will be announced at the April Assembly.
- The College Assembly approved the formation of the IT Committee, a new standing committee. Members will be determined this week with the first meeting scheduled shortly thereafter. This committee will be instrumental in assisting with the development of the College's Technology Plan and in addressing various users' needs.
- The ad hoc Student Development Review Committee is finalizing its report and recommendations. The findings will be discussed within the Student Development Division and Executive Committee before being presented to Cabinet and the College Assembly.
- The Planning, Budgeting and Institutional Effectiveness Committee (PBIE) will visit Ocean County Community College in New Jersey to meet with its President and Planning and Budgeting Council on 4/18/05. Our representatives will observe their open and inclusive process in action at a scheduled planning "hearing" and meet with appropriate counterparts. The purpose of the visit is to see how Ocean County's process meets Middle States requirements, which might provide useful information for the College, as PBIE completes the development of our process. Professor Bliss will join the group to observe how governance functions in their process, so she can better understand how our governance system and standing committees can work together in this process.
- Along with AVP Melody Festa, Professor Bliss has been attending the SUNY Leadership Conference in Albany. The third session, titled Manager as Coach, takes place 4/4 - 4/5. The topics at the last two sessions were Contemporary Leadership and Influence Strategies. The conference is presented by Cornell University's School of Industrial and Labor Relations through SUNY. The conference has been informative and practical.

V. REPORT OF THE STUDENT TRUSTEE

Student Trustee Kenneth Sincerbox reported on the following student issues:

- The NYS Assembly budget proposal looks promising for SUNY, especially for community colleges. Some highlights include:
 - \$336 million more for higher education than the Governor's budget. The Assembly Majority rejects tuition hikes and proposes an additional \$163.7 million for TAP, while rejecting the Governor's proposed 50% TAP cut.
 - The Assembly rejects cuts to college opportunity programs and doubles the State's investment for capital improvements.
 - In addition, the Assembly restores base aid funding of \$115 per FTE.
- Students continue to converse about last month's tuition and technology fee increase. While students understand the necessity for the increase, many students express discontent that the financial burden falls on them.
- The Student Senate continues their letter writing campaign to the Governor, the Legislators and SUNY officials.
- On 3/29, Trustee Sincerbox was invited by Trustee Gross, a colleague from another college, to present the funding priorities for community colleges to Assemblyman Ronald Canestrari, Chairman of the Higher Education Committee.
- Trustee Sincerbox thanked the Trustees for applauding him as a recipient of the Chancellor's Award for Excellence.

VI. OLD BUSINESS - None

VII. NEW BUSINESS

1. A Resolution was presented to the Trustees to accept the generous gift stated in a letter from the William and Elaine Kaplan Charitable Foundation towards the realization of a Newburgh Campus for Orange County Community College.

A motion was made to approve the generous gift from the William and Elaine Kaplan Charitable Foundation towards the realization of a Newburgh Campus for Orange County Community College.

Wolfe/McMahon
Unanimous

2. A Resolution was presented from the Trustees recognizing the William and Elaine Kaplan Foundation for their generous support of the College's efforts to substantially enhance the College's presence in the City of Newburgh.

A motion was made to approve the Resolution recognizing the William and Elaine Kaplan Foundation for the generous support of the College.

Wolfe/Hodge
Unanimous

3. President Richards informed the Trustees that County Executive Diana has formulated an Oversight Committee for the Newburgh Campus. The committee will oversee Phase I for the Newburgh Campus. He requested that the Trustees appoint one of their own to the Steering Committee, which consists of VP Bloomer, AVP Melody Festa (until a new VPAA is appointed), Mike Worden, and Paul Broadie.

A motion was made to approve the nomination of Trustee Brutus Hodge to the Steering Committee.

McMahon/Hunter
Unanimous

Student Trustee Ken Sincerbox asked about the creation of a Student Advisory Committee. President Richards indicated that in due time this will be resolved.

VIII. COMMITTEE REPORTS AND/OR RECOMMENDATIONS

Administrative Services Committee - None

Personnel and Finance Committee - None

Educational Policies and Student Affairs Committee - None

IX. COMMENTS FROM THE PUBLIC - None**X. BOARD DISCUSSION**

- Trustee Arthur Anthonisen reminded the Board about the upcoming events:
 1. The NYCCT PTK Luncheon for the All-New York Team award winners on 3/28/05
 2. At the NYCCT Annual Conference on 4/29 and 4/30 at the Albany Marriott, the organization will unveil its new web site (www.nycct.org) and other initiatives.
- Trustee Anthonisen attended the ACCT conference in Washington, DC in February. He reported that the conference was successful. First Lady Laura Bush attended an ACCT breakfast, and reported that President George Bush is paying attention to community colleges. Each contingent at the conference lobbied their local Federal legislators.
- Vice President for Student Development Kirk Manning thanked the volunteers who made the Sojourner Truth Awards a successful event.

- President Richards expressed his gratitude to Director of Extension Centers Paul Broadie for his update on extension centers at the Committee of the Whole Meeting.

XI. BOARD ADJOURNMENT

At 7:35 pm, a motion was made (JW/AA) to adjourn the meeting.

Respectfully submitted,

Maryann Raab
Assistant to the President