

MINUTES OF THE ORANGE COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING  
HELD ON MONDAY, DECEMBER 10, 2007, AT 7:00 PM IN THE MUSIC ROOM, MIDDLETOWN, NY

Present: Chair: J. Wolfe, Vice Chair, B. Hodge, M. Murphy, Secretary, A. Anthonisen, J. Brock,  
H. Gareiss (via telephone), D. Mirro  
Absent: R. Calderin, M. Diana

**EXECUTIVE SESSION**

At 5:45 pm, a motion was made (Anthonisen/Mirro) to enter into an Executive Session to discuss contracts according to Section 105 of Article 7 of the Public Officer Law, and no action was taken. At 6:00 pm a motion was made (Anthonisen/Mirro) to close the Executive Session.

**I. CALL TO ORDER**

At 7:10 pm Chair Joan Wolfe called the meeting.

**II. CONSENT AGENDA**

President Richards clarified the cost of razing the building at 157 South Street, Middletown, NY, to create 45 additional parking spaces. This expense will be included in next year's capital budget.

A motion was made to approve Consent Agenda      Anthonisen/Murphy  
Items A – G as presented.      Unanimous

A. Approved the Minutes from the regular meeting held on November 12, 2007 as presented.

B. Approved the petty cash report for November 2007 in the amount of \$17.04.

**C. Approved Staff and Chair Appointments**

<u>Name</u>	<u>Discipline</u>	<u>Effective</u>
Maureen Flaherty	Academic Advisor/Retention Specialist, Grade II	12/10/07
Judith Osburn	Director of Grants, Grade III	1/2/08

**D. Approved Management Confidential Appointments**

<u>Name</u>	<u>Title</u>	<u>Effective</u>
Sharon Ahearn	Interim Associate Vice President for Health Professions	1/2/08
Stacey Moegenburg	Interim Associate Vice President for Business, Math, Science and Technology	1/2/08

**E. Approved Faculty and Staff & Chair Retirements**

**FACULTY**

<u>Name</u>	<u>Discipline</u>	<u>Years of Service</u>	<u>Effective</u>
Elaine D'Ambra*	Associate Professor, Department of English	20	7/1/08

\*The Board approved the Early Retirement Incentive for Elaine D'Ambra under the Faculty Association contract. At the same time, the Board approved Professor Emeritus status for Elaine D'Ambra for her dedicated service to the College and the students.

**STAFF & CHAIR**

Lynne Sheren\*\*      Interim Grants Coordinator      22      12/14/07

\*\*The Board approved the Early Retirement Incentive for Lynne Sheren under the Staff and Chair Association contract.

F. Approved the Resolution to Include Fidelity Investments as a Supplemental Retirement Plan.

G. Approved the Resolution to Accept Real Property at 157 South Street, Middletown, NY.

**III.      PRESIDENT'S REPORT**

President William Richards reported to the Trustees about the topics below:

- A thank you note from Linda Richichi, the first College's Artist-in-Residence was circulated. Ms. Richichi will be invited to the next Newburgh Board meeting and a tour of the art studio will be arranged.
- The Alumni Association will dissolve their 501.3C status and become part of the Institutional Advancement Department. Alumni Board members will be invited to sit on the Alumni Council.
- Rich Rowley and President Richards have been visiting potential donors to the Capital Campaign during the past few months. A proposal was presented to Ed Devitt for a horticultural center at the College and they plan to meet with Chairman John Morrison from the Orange County Trust Company this week.
- JMZ Architects and the Newburgh Design Team will meet on 12/13 to discuss construction of the 3<sup>rd</sup> and 4<sup>th</sup> floor of the Tower Building this summer.
- Next week President Richards will host a breakfast with the OC Legislators to discuss Middletown's Phase I of the Strategic Plan.
- Mark Hipsman, a SUNY Orange art student, was selected as the Best-in-Show for the Fall SUNY Competition. His work will be displayed in Albany. Mr. Hipsman will be invited to attend a future Board meeting.
- The new SUNY Orange fact sheets were distributed, and President Richards acknowledged Mike Albright and Vice President Cazzetta for a job well done.

**IV.      REPORT OF THE COLLEGE GOVERNANCE SYSTEM**

Diane Bliss, president of the College Governance System, provided reports on the following topics:

1. This year, for the first time in 53 years, the Social Committee cancelled the Holiday Party because of insufficient interest. The committee chair and Executive Committee (EC) based the decision to cancel on the financial impact of holding the party for the few who sent in reservations versus that of paying the penalties for canceling. A brief e-mail survey will be sent to the college community this week to determine the reasons people chose not to attend, and the committee will explore alternative venues and possibilities for next year.
2. The EC received a request during the last Cabinet meeting that PBIE review and revise its priority-ranking voting process. For the last two cycles, the meeting during which this voting took place was closed to all but voting members of the committee. Executive Committee will request that PBIE consider alternate ways of conducting the voting process so that an open and transparent process can be maintained.
3. Joe Zurovchak, an EC member and chair of the ad hoc Sustainability Committee, reported at last EC meeting, on a number of short-term measures that the committee has explored and recommended for implementation. Some of the more visible ones include the returnable and recyclable containers now located in most of the buildings on campus.
4. College Governance would like to wish the Board of Trustees and administration of the College a happy and safe holiday season.

**V.      REPORT OF THE STUDENT TRUSTEE**

Student Trustee Jonah Brock announced the following items:

- Student Academics:
  - During the last month, spring registration is taking place and finals start this week.

- Student Activities:
  - Tammy Brower was elected President of Student Senate since the former Student Senate President, Joseph Candela, is transferring to SUNY Albany in the spring of 2008. Tammy will serve in this position until 6/30/08.
  - County Legislator Jeff Berkman attended a recent Student Senate meeting. At the meeting he spoke about the Newburgh campus and expressed his concerns that the Middletown campus might be neglected with the addition of this campus. He also encouraged the student senators to get involved in other aspects of the community.
- Sports:
  - Women’s Basketball has had a great season. They stand at 5-3.
  - Men’s Basketball has been struggling this season because of major injuries to several key players. They currently stand at 3-6. The new year looks hopeful as several of the players with injuries will be starting again.
- Student Trustee Brock attended the OCCC Association meeting on 11/29.
  - He reported that an offer was made and accepted on the property at 21 Wawayanda Avenue, Middletown, NY.
  - The OCCC Association auditors reviewed their very detailed report.

**VI. OLD BUSINESS**

- |    |                                                                                                                                                                                     |                                |
|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|
| 1. | A motion was made to adopt the new Governance and Nominating Committee Charter as presented.                                                                                        | Anthonisen/Murphy<br>Unanimous |
| 2. | A motion was made to approve the Spring 2008 Board Committees and Chairs as presented, and to add Margaret Murphy to the President’s Performance Review and Compensation Committee. | Mirro/Anthonisen<br>Unanimous  |

Slate of Committees for Spring 2008

Trustees

Administration

**Committee of the Whole**

Every member of the Board of Trustees

**Academic Programs and Services Committee**

Margaret Murphy, Chair	Catherine Chew
Maria G. Diana	VP for Academic Affairs
Roberto Calderin	
Arthur C. Anthonisen	
Jonah Brock, Student Trustee	

**Audit Committee**

Herbert Gareiss, Jr., Chair	J. Daniel Bloomer
Brutus Hodge	VP for Administration
Donald W. Mirro	Vinnie Cazzetta
	VP for Institutional Advancement

**Governance and Nominating Committee**

Herbert Gareiss, Jr., Chair	William Richards, President
Arthur Anthonisen	Paul Broadie II
Brutus Hodge	VP for Student Services

**President’s Performance Review and Compensation Committee**

Donald W. Mirro, Chair  
 Herbert Gareiss, Jr.  
 Maria G. Diana  
 Margaret Murphy

**VII. NEW BUSINESS - None**

**VIII. BOARD CHAIR COMMENTS**

Board Chair Joan Wolfe reported on the following items:

▪ **Committee meeting schedule for 2007-2008:**

<u>Committee</u>	<u>Meeting Schedule</u>	<u>Report Schedule</u>	<u>Facilitator</u>
Audit	November, May	December, June	Bloomer
Academic & Student Services	September, April	October, May	Chew, Broadie
Governance & Nominating	October, January	November, February	Richards

▪ **Board Computer Training**

Three training sessions were proposed to the Trustees. The Board will be surveyed to determine the best dates for training, and Maryann Raab will notify the Trustees of the times and locations for training.

- NYCCT Conference will be held on April 10, 11 and 12. The Board will nominate two individuals for awards under separate categories, Jack McMahon and Bill Kaplan. Any trustee who wants to attend should contact Maryann Raab.

**IX. COMMITTEE REPORTS AND/OR RECOMMENDATIONS**

**Administrative Services Committee - None**

**Personnel and Finance Committee - None**

**Audit Committee - None**

**Educational Policies and Student Affairs Committee - None**

**X. COMMENTS FROM THE PUBLIC**

- Professor Kathleen Malia, president of the Faculty Association, reported that the faculty is frustrated with the progress of the contract negotiations. She provided a comparison of faculty salaries with two other SUNY community colleges, Rockland and Westchester. Two faculty members, Jim Givant and Geoffrey Platt, spoke about their length of time as employees at the College and the many negotiations they have experienced. They also reiterated that the faculty is tremendously discontented with the contract negotiations. Both mentioned their disappointment and concerns about keeping new faculty members. Trustee Wolfe thanked the faculty members for their input.
- Professor Malia noted that a five-hour negotiation session is scheduled for 12/17.
- Professor Frank Traeger, president of the Staff and Chair Association, thanked President Richards for creating a proposal for the horticultural center and gardens.
- Professor Traeger also is interested in successful negotiations with the Staff and Chair contract.
- President Richards thanked Chairwoman Wolfe and the Middletown Garden Lovers Club for transforming Morrison Hall into a Holiday Wonderland.

**XI. BOARD DISCUSSION - None**

**XII. BOARD ADJOURNMENT**

At 8:00 pm a motion was made (Anthonisen/Mirro) to adjourn the meeting.

Respectfully submitted,

Maryann Raab  
Assistant to the President