Transfer procedure:
If you plan to transfer to SUNY Orange from another school in the United States, you must use this form to notify us ("your transfer school") of your current status at another school in the United States and your intent to transfer to SUNY Orange. A transfer, according to the Immigration Service, is any change of schools, whether you complete your current program and begin a new program at Orange, or whether you will continue the same degree program here.

Please complete the following information and give it to the DSO at your present school.

Student Name: ____________________________
Admissions number: ____________________________
SEVIS ID# (if available): ____________________________
Telephone number: ____________________________
E-Mail: ____________________________

I give permission for my present school to release the information requested on this form:
Signature: ____________________________ Date: ____________

TO BE COMPLETED BY THE DESIGNATED SCHOOL OFFICIAL

This student has been accepted to Orange County Community College. We request confirmation of his/her status before completing a transfer.

SEVIS ID Number: ____________________________
Date of last attendance at your school: ____________________________
Date current program ends: ____________________________
Release date for transfer out: ____________________________
Has student maintained F-1 status at your institution: ☐ YES ☐ NO
Please indicate the dates of any practical training in which the student has participated:
__________________________
__________________________

Name of DSO completing this form (please print) ____________________________ Title of DSO completing this form ____________________________
Signature ____________________________ Date ____________________________
Name of Institution ____________________________ Telephone number ____________________________
Street Address ____________________________ Fax number ____________________________
City, State, Zip ____________________________

Please fax this completed form to the Orange County Community College Admissions Office at (845) 342-8662.